

NEWMANOR LAW – PARALEGAL

Newmanor Law is a mould-breaking new law firm on a mission to modernise the legal industry. We want to build the most client-centric firm in real estate.

About the role

We are looking for a paralegal to join our legal team to provide support for the commercial real estate and real estate finance transactions we undertake.

As a paralegal, your main role is to assist more senior colleagues on transactional work. Most projects require constant interaction between team members and clients. Over time you will build your knowledge of the way we work and the needs of our clients. Most importantly you will come to understand what clients are trying to achieve commercially from transactions. Understanding the commercial drivers, planning ahead and ensuring deals run smoothly is why our clients choose to work with us.

We work on a hybrid basis, mostly working remotely, but not independently. Each day we have two calls to discuss our work for the morning and afternoon and we use calls and email to communicate at other times. We also have face-to-face team meetings and marketing events where we meet in person.

About the firm

We are a boutique firm focusing on delivering excellent service for a fixed price. Our approach emphasises teamwork, client service and focus on the client's objectives. For our lawyers that is a very different prospect from the hours-driven models of most other firms.

Our clients are lenders, developers, landlords and occupiers in the commercial real estate market.

Here are some things our people have said about Newmanor Law:

“Everyone in our team has a voice and is given the opportunity to share ideas and opinions”

“We are great at collaborating and are always willing to help one another”

“We are flexible and agile with how we approach things and are not scared to change our processes if something can be done more efficiently”

“We are personable and relaxed – we believe that clients want to work with people, not robots!”

“Our flexible working and autonomy lead to happier staff who want to support the firm in growing and succeeding”

About you

We are looking for law graduates who want to gain experience in real estate and real estate finance.

We have embraced the O-Shape agenda (openness, opportunities, originality, optimism and ownership) which puts people first.

For young lawyers wanting to gain good quality experience, we offer a supportive, human environment and huge learning opportunities, not just about the transactions but also about the real estate market, the legal market, and the combined wisdom of our whole team.

The personal qualities we look for are:

1. Enthusiasm and commitment – at Newmanor coasting is not allowed.
2. Initiative – are you willing to step outside your comfort zone?
3. Strong communication skills – with clients, colleagues and other lawyers, and often.
4. Attention to detail – getting the law right, and presenting it clearly and concisely.
5. Good organisational and time-management skills – crucial when juggling transactional work.
6. A desire to learn – this is a great opportunity to be coached by senior experts.
7. Creativity and innovation – good ideas can come from any member of the team.

If you are interested in this role please email an up-to-date CV to James Dakin at james.dakin@newmanor.com.